

Application for Admission—BA, BSc, BMus, BJH

Instructions for Applicants

Please read carefully

Applications are also available on the web at www.ukings.ca

PLEASE SEE REVERSE FOR APPLICATION CHECKLISTS. 2012/2013

Explanation of Terms

Early Fall Admission: Available to all applicants who have completed their application by December 31.

Early Admission: Any admission based on an application completed between January 1 and March 1.

Official Transcript: If sent by student, transcript must be in an envelope sealed by the school. Transcripts may also be sent directly from the school via mail. Grade 12 applicants from semestered schools must submit their first semester final grades in addition to a list of the classes they'll be taking second semester. Applicants from non-semestered schools are required to submit their midterm grades.

Self reported grades: Only applies to **Early Fall Admission**. Students must include their grade 11 final grades and a list of the courses they plan to take in grade 12.

Autobiographical Sketch: Required for **BJH** only. 1,000 words describing why you want to be a journalist. We want to know something about your academic strengths (and weaknesses), your general interests, the work you may have done in journalism and other fields, and anything else that would contribute to a well-rounded story about yourself.

Clippings: Only applies to **BJH**. 3-5 pieces of your best journalistic work. Do not include the entire publication unless you designed the layout. Make sure your full name is printed on all items, including CDs.

Application fee: \$65. Do not send cash; pay by bank draft, cheque, credit card, debit card (in person only) or money order. Make cheques payable to "University of King's College" and print full name of applicant on back. From outside Canada or the US, only send credit card information or a bank draft in Canadian funds.

Mature student: Canadian citizen or permanent resident who are 21 years of age or older by the first day of classes and are not eligible for admission on the basis of the regular admission requirements.

What you can expect

- We will notify you if your application is incomplete.
- BA, BSc and BMus applications are evaluated on a rolling basis. BJH applications are pooled and assessed by a committee after March 1.
- Please allow three weeks for processing time after your completed application has been received.
- BJH applications can take 4-6 weeks after the March 1 deadline.

Tips

- **Enrolment is limited and admission to most programmes is rolling. Apply as early as possible.**
- Make sure that the names on all your documents match.
- In all future correspondence with the Registrar's Office, please include your full name and a second piece of identification (ie: birthdate).
- All documents become the property of the University of King's College and cannot be returned.
- If possible, please submit all documentation together.
- If you consider yourself an applicant with special needs, please contact the Registrar's Office to be advised of services available at the University of King's College and Dalhousie University. This information will be used only to assess whether the universities are able to provide the necessary supports. It will not be considered as part of the admissions process.
- Scholarship information and applications available online at www.ukings.ca/scholarships-financial-aid. The scholarship deadline is March 1.

Admission Dates

For September Start

- December 31: Deadline for **Early Fall Admission**
- March 1: Deadline for **BJH** and **BMus** applicants.
Deadline for most scholarships
(see Scholarship Application online)
- April 1: Deadline for **International** applicants other than US
- June 1: Deadline for **Canadian** and **US** applicants
Deadline for **Transfer** applicants
- August 15: Deadline for **Internal Transfer** and **Readmission**.

For January Start

- November 15: Deadline for admission to Winter term
(only available for BA and BSc readmission or transfer)

For May Start

- March 15: Deadline for admission to Summer term
(only available for BA and BSc readmission or transfer)

Application Checklist

(For explanation of terms in *italics*, please see "Explanation of Terms" on page 1)

Basic Documentation

(see below for additional requirements)

BA and BSc

- Application
- Application fee*
- Self-reported* grades (early admission only)
- Official* high school transcripts

BMus

- All BA and BSc Requirements
- Supplemental application **sent directly to** the Department of Music available at: <http://music.dal.ca/Prospective students/>
- Official* high school transcripts

BJH

- Application (required)
- Application fee* (required)
- Official* high school transcripts (required)
- Autobiographical sketch* (required)
- Clippings* (recommended)
- Up to three letters of reference (optional)
- Resume (optional)

Note: Do not spend time or money on an elaborate presentation, binders or folders. We are only interested in content.

Additional requirements if you...

(use all sections that apply to you)

...are from the US

- SAT or ACT scores (our reporting code is 0990)
- A school profile, if possible

...are home-schooled

- Letter of intent
- Writing sample
- Information from educator about curriculum followed
- Lists of textbooks used and books read
- Any available transcripts
- Results of any standardized tests
- For BSc: successful completion of Math Diagnostic Test

...are from Ontario

- OUAC number, if you have one

Note: OUAC reports marks in March. For *early fall admission*, you must submit self-reported grades even if you have submitted an OUAC number.

...are from an international location other than the US

- If your native language is not English and you have not completed at least three consecutive years of study during which English was the language of instruction: submit CAEL, IELTS, TOEFL, CanTEST or MELAB scores
- Official translations of any documentation.
- A school profile, if possible

...are a mature student or if you have been out of school for a year or more

- Brief letter outlining activities since you were last in school.

...wish to be considered for entrance scholarships

- Scholarship application (available online)
- Three copies of an essay you have written for a senior level high-school class, certified by a high school official to signify it is your work.

Note: for full scholarship guidelines and requirements, see online at www.ukings.ca/scholarships-financial-aid.

...are applying for readmission, transfer, internal transfer, or visiting status

- Official transcripts from all postsecondary institutions previously attended (internal transfers, readmits, and transfers from Dalhousie do not need to request a transcript)
- Please check the transfer credit equivalency database at www.dalonline.dal.ca. If any of your courses are not listed, please submit their official calendar course descriptions or their detailed course outlines so we may assess them for transfer credit.

Notes:

- Transfer applicants in first year must submit a high school transcript in addition to their current post-secondary transcript.
- Visiting students must submit a Letter of Permission from their home institution, and do not need to submit an official transcript.
- An application fee is not required if you are reapplying to the programme in which you were most recently registered at King's.

2. Parent/Guardian Contact Information (optional)

The University of King's College has a program to give parents the opportunity to keep up-to-date with college activities on- and off-campus. You may provide us with their contact information for this purpose. Completion of this section is voluntary.

Parent Information

Title	Surname	Previous surname at King's (if applicable)
<input type="text"/>	<input type="text"/>	<input type="text"/>

First Name	Middle Name	Relationship
<input type="text"/>	<input type="text"/>	<input type="text"/>

If this parent is a King's Alumnus, indicate their degree earned and graduating here: degree earned , Y Y Y Y

If this parent's mailing address is the same as your permanent mailing address (from previous page), check here:

If this parent's mailing address is the same as your alternate mailing address (from previous page), check here:

If this parent's mailing address is different from either address on the previous page, enter it here:

No. and Street	Apartment/Unit
<input type="text"/>	<input type="text"/>

City	Prov/State	Postal/Zip Code
<input type="text"/>	<input type="text"/>	<input type="text"/>

Country	Phone Number
<input type="text"/>	(<input type="text"/>) <input type="text"/> - <input type="text"/>

Email Address
<input type="text"/>

Parent Information

Title	Surname	Previous surname at King's (if applicable)
<input type="text"/>	<input type="text"/>	<input type="text"/>

First Name	Middle Name	Relationship
<input type="text"/>	<input type="text"/>	<input type="text"/>

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No. and Street	Apartment/Unit
<input type="text"/>	<input type="text"/>

City	Prov/State	Postal/Zip Code
<input type="text"/>	<input type="text"/>	<input type="text"/>

Country	Phone Number
<input type="text"/>	(<input type="text"/>) <input type="text"/> - <input type="text"/>

Email Address
<input type="text"/>

3. Previous Education

High School Attendance Information

High School Attended For Grade 12/Senior Year _____

Canadian Province, US State or International Country _____

Graduation Date or Last Date Attended : **DD / MM / YY**

Is your school semestered? Yes No

Applicants from Ontario: OUAC # 2012 -

Did you take any AP or IB credits? AP IB

College/University Attendance Information

Have you attended college/university before? Yes No

Failure to disclose will result in disciplinary action

If you previously attended the University of King's College or Dalhousie University Student Number: **B**

Other – Please List

College/University	Province/State/Country	Attendance from MM/YYYY	To MM/YYYY	Degree/Diploma Intended or Obtained and Major

4. Intended Programme of Study—See checklist for specific programme requirements

If you are unfamiliar with King's Foundation Year Programme, see <http://www.ukings.ca/foundation-year-programme>

If you have never attended this or any other university:

- Bach. of Arts – Foundation Year Programme
- Bach. of Journalism (Honours) – Foundation Year Programme
- Bach. of Music – Foundation Year Programme
- Bach. of Science – Foundation Year Programme
- Bach. of Arts – Regular
- Bach. of Music – Regular
- Bach. of Science – Regular
- Bach. of Science – DISP (<http://disp.science.dal.ca/>)

- I will be applying for the Advanced Entry Opportunity at the Richard Ivey School of Business at the Univ. of Western Ontario. (<http://www.ukings.ca/business-kings>)

If you have previously attended this or any other university:

I am applying for Fall Winter Summer

Applicant Type

- Transfer
- Internal transfer
- Degree conversion
- Readmission
- Visiting Student
- Special Student (non-degree status)

Degree

BA and BSc Students beyond first year must declare a major.

- BA – _____
- BJ(Honours) – Major: Journalism
- BMus – Major: Music
- BSc – _____

5. Supplementary Information

Extra-Curricular Interests

- music theatre badminton writing student newspaper
- dance cooking volleyball reading student government
- art soccer basketball rugby _____

Where did you first hear about King's?

- family teacher / guidance counselor website
- friends university rep/school visit/college fair
- alumni facebook / other social media

Do you have an education or international agent representing you?

yes no

If yes, please name the individual and/or agency: _____

Will you be applying for a government student loan?

yes no

(A number of Entrance Bursaries are available for students financing their education through student loans.

If you do not indicate your intention to apply here, we will not consider you for a bursary.)

6. Permission to Release Information

If you do not fill out this section, we can only release information about this application and its status to you. If a representative or family member will be inquiring about your application on your behalf and you wish that person to have access to the information, your written permission is required before any personal information is released. If you do not include somebody in this section, we will not be able to inform them of the status of your application.

I hereby consent to the release of information concerning my application during the admission period to:

Name: _____

Relationship to you: _____

Name: _____

Relationship to you: _____

